

MINUTES
COLLEGE SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

A regular meeting of the College School District's Board of Trustees was held at the **College School, Multipurpose Room**, 3525 Pine Street, Santa Ynez, California on **Tuesday, January 13, 2015, at 6:00 P.M.**

I OPENING CEREMONY

- (a) RE: **CALL TO ORDER** - President Goldsmith called the meeting to order at 6:00 P.M.
- (b) RE: **ESTABLISH QUORUM** – A quorum of the Board was established.
- (c) RE: **PLEDGE OF ALLEGIANCE** – President Goldsmith led the Pledge of Allegiance.
- (d) RE: **SETTING OF THE AGENDA** – President Goldsmith announced that the Public Hearing and the Petition for Renewal of the Santa Ynez Valley Charter School were moved to the top of the agenda.

II REPORTS

- (a) RE: **PRINCIPAL** – Maurene Donner reported on the day to day activities of both campuses.
- (b) RE: **C.T.A.** – Jennifer Elliott reported on the AVID conference and the implementation of strategies.
- (c) RE: **STUDENT COUNCIL** – Annette Shimamura reported that student council officers would be in attendance at the next meeting.
- (d) RE: **SUPERINTENDENT** – Dr. Jim Brown introduced Miguel Rodriguez of Caldwell, Flores, Winters and Matt Stowell of Educational Systems Engineers.

III INFORMATION/DISCUSSION

(A) RE: DISTRICT FACILITIES PLAN

Superintendent Jim Brown and District Architect, Don Hertel, will report information and discuss with the Board the progress of District facilities plans.

Don Hertel reviewed the 2015 Master Plan Concept and addressed all Board concerns and questions. Mr. Hertel also reviewed the reduction in the scope of work and updated Phase 3 for College School

IV PUBLIC HEARING

President Goldsmith opened the Public Hearing.

(a) **RE: APPROVAL OF PETITION FOR RENEWAL OF THE SANTA YNEZ VALLEY CHARTER SCHOOL** (Attachment H)

The Board will conduct a Public Hearing regarding the consideration of approval of the petition for renewal of the Santa Ynez Valley Charter School.

Jennifer Elliott addressed several compliance issues including students on free and reduced lunch program, ELD and Special Education population, she also asked for parity between schools.

Dr. Brown introduced Mark Palmerston and acknowledged the Santa Ynez Valley Charter School staff and various stake holders Mr. Palmerston gave a brief overview of the petition submitted. Trustee Carrillo-Walker inquired about demographics, outreach, teacher recruitment, and requested a breakdown of ethnicity. She also asked about the enrollment process and Element 7.

President Goldsmith closed the Public Hearing and returned the item back to the Board.

V ACTION

(A) RE: CONSENT AGENDA

It is recommended that the Board consider approving a number of Agenda items as a Consent list. Consent items are considered routine in nature and can be enacted in one motion without further discussion. The Board may approve the Agenda as is or pull items from the Consent Agenda for discussion and/or action.

Motion for approval of Consent Agenda.

MOTION: Trustee Robinson SECOND: Trustee Sandoval VOTE: 5-0

(a) **RE: APPROVAL OF MINUTES** (Attachment A)

Approval of Minutes: Regular Board Meeting of December 9, 2014.

(b) **RE: APPROVAL OF WARRANTS** (Attachment B)

Accounts payable for educational supplies, custodial and maintenance supplies, utilities, repairs, etc. Detailed warrant listings are in the packet.

Warrants #1340749 through #1340786 (12/05/14)

Warrants #1341951 through #1341970 (12/12/14)

Warrants #1343157 through #1343190 (12/19/14)

(c) **RE: APPROVAL OF EDUCATIONAL SYSTEMS ENGINEERS CONSULTATION** (Attachment C)

The Board will consider approval of an agreement for Local Control Accountability Plan (LCAP) and Strategic Planning consultation.

- (d) RE: **APPROVAL OF QUARTERLY REPORT – WILLIAMS ACT** (Attachment D)

This action complies with the Williams Act and approves the attached document to indicate that no complaints or violations have been filed.

- (e) RE: **APPROVAL OF REVISED BOARD POLICY MANUAL, AS DEVELOPED BY THE CALIFORNIA SCHOOL BOARDS ASSOCIATION BOARD POLICY MANUAL DEVELOPMENT SERVICES:**

BP 0420.43; BP 2210; BP 3111; BP/AR 3551; AR 3554; BP 4111/4211/4311; BP/AR 4131; BP/AR 4231; BP/AR 4331; BP/AR 5123; BP/AR 5141.21; BP/AR 5146; AR 5148.1; BP 6142.6; BP/AR 6142.91; BP 6146.1; AR 6159.4; BP/AR 6162.51; BP/AR 6164.2; BP/AR 6173.1; BP/AR 6176; BP 6177; BP/AR 6179; BP/AR 7214;

BP 0410; BP/AR 5145.3; AR 6145.2 (Attachment E)

The Board has conducted a first reading of these policies and will now consider approval.

- (f) RE: **APPROVAL OF UPDATED SIGNATURE FORMS** (Attachment F)

The district annually updates the authorized signature forms and informational sheets on file with SBCEO School Business Advisory Services. This department uses the attached forms to verify information and validate signatures on the various documents they audit and release from their office.

- (g) RE: **APPROVAL OF HEATING AND COOLING CONTRACT** (Attachment G)

The Board will consider approval of a contract for heating and cooling services with West Coast Heating and Cooling.

- (h) RE: **ACCEPTANCE OF DONATIONS**

This action formally accepts the following anonymous donation: \$490.99 to the cafeteria fund.

*****END OF CONSENT AGENDA*****

- (B) RE: **APPROVAL OF PETITION FOR RENEWAL OF THE SANTA YNEZ VALLEY CHARTER SCHOOL** (Attachment H)

The Board will consider approval of the petition for renewal of the Santa Ynez Valley Charter School.

Motion to approve petition for renewal.

Motion was made to table the item and return it to the next Board meeting of February 10, with the requested information.

MOTION: Trustee Robinson SECOND: Trustee Sandoval VOTE: 5-0

(C) RE: APPROVAL OF ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2014 (Attachment I)

Pursuant to Education Code §41020, a review of the annual audit and any exceptions, and description of corrections or plans to correct any exceptions, must be held before January 31 of every year. This action includes the audit report issued for the Santa Ynez Valley Charter School.

Motion for approval of the Annual Financial Report for the year ended June 30, 2014.

Dr. Brown introduced Mary T. Stark as the Interim Business Manager. Ms. Stark was available to answer questions regarding the annual financial report. She reviewed findings and subsequent recommended procedures.

MOTION: Trustee Carrillo-Walker SECOND: Vice President/Clark Avila VOTE: 5-0

(D) RE: APPROVAL OF RESOLUTION #14/15-04 – ANNUAL ACCOUNTING OF DEVELOPMENT FEES FOR FISCAL YEAR 2013/2014 (Attachment J)

Government Codes §§66001 and 66006 require school districts collecting statutory school facilities fees to make an annual accounting of those fees available to the public by December 19, 2014. The governing board is to review that annual accounting at their next regular meeting at least 15 days after the accounting was made available to the public.

Motion for approval of Resolution #14/15-04.

Roll call vote was unanimous.

MOTION: Trustee Sandoval SECOND: Trustee Robinson VOTE: 5-0

(E) RE: APPROVAL OF RESOLUTION #14/15-05 – TEACHER CREDENTIAL COMPLIANCE (Attachment K)

Under the provision of Education Code 44256(b), approval of this resolution ensures compliance with Santa Barbara County Education Office credential monitoring requirements.

Motion for approval of Resolution #14/15-05.

Roll call vote was unanimous with correction.

MOTION: Vice President/Clerk Avila SECOND: Trustee Carrillo-Walker VOTE: 5-0

(F) RE: APPROVAL OF RESOLUTION #14/15-06 – LOCAL RESERVES CAP
(Attachment L)

This resolution is in support of the repeal of current restrictions on the level of school district financial reserves.

Motion for approval of Resolution #14/15-06.

Roll call vote was unanimous.

MOTION: Trustee Robinson SECOND: Vice President/Clerk Avila VOTE:5-0

VI COMMENTS

- (a) RE: **PUBLIC** – No comments heard.
- (b) RE: **STAFF** - Victoria Pointer commented on the Rethink the Drink refill station donated by the Community Environmental Council.
- (c) RE: **BOARD** – Trustee Carrillo-Walker commented on the CSBA meeting and the new Santa Maria High School.

VII FUTURE AGENDA ITEMS

- (a) RE: **REGULAR BOARD MEETING** - Tuesday, February 10, 2015, 4:30 p.m., College School, Multipurpose Room.
- (b) RE: **BOARD RETREAT** – Tuesday, March 10, 2015, immediately following the Regular Board Meeting (anticipated start time is 4:30 P.M.)
- (c) RE: **REGULAR BOARD MEETING** - Tuesday, February 10, 2015, 5:00 P.M. (Closed Session) and 6:00 P.M. (Regular Session), College School, Multipurpose Room.

VIII ADJOURNMENT – The Board meeting was adjourned at 9:03 P.M.

MOTION: Trustee Sandoval SECOND: Trustee Robinson VOTE: 5-0

Board Clerk/Secretary

Date

