

COLLEGE SCHOOL DISTRICT  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

A regular meeting of the College School District's Board of Trustees was held at the **College School, Multipurpose Room**, 3525 Pine Street, Santa Ynez, California on **Tuesday, January 14, 2014, at 6:00 P.M.**

**I OPENING CEREMONY**

- (a) RE: **CALL TO ORDER** – President Carrillo-Walker called the meeting to order at 6:00 P.M.
- (b) RE: **ESTABLISH QUORUM** – A quorum of the Board was established with Trustee Sobell absent.
- (c) RE: **PLEDGE OF ALLEGIANCE** – Dr. James Brown led the Pledge of Allegiance.
- (d) RE: **SETTING OF THE AGENDA** – President Carrillo-Walker did not announce any changes in the order of business.

**II REPORTS**

- (a) RE: **C.T.A.** – Toni Roberts/Officers – No report heard.
- (b) RE: **STUDENT COUNCIL** – Ms. Shimamura reported on the following topics: teachers working toward implementing Common Core standards. She also mentioned school spirit days and February being the annual drive for Pennies for Patients.
- (c) RE: **PRINCIPAL** – Maurene Donner reported on the following topics: The District provided release time for teachers to attend the Common Core math standards meeting. The Valley Wide Networks was a great success with Carla Flowers and Kathy Hollis from SBCEO presenting. It was held in our District gym with over 90 participating teachers from Kindergarten through fifth grade. Seventh and eighth grade teachers met at the High School and began composing a common valley wide math statement. Trustee Goldsmith publically thanked College School District for hosting the event. Teacher feedback was very positive. Assessments are due the end of the month and the upcoming assembly is titled Stop Bullying Now. Both schools are off and running with steam into the new year.
- (d) RE: **SUPERINTENDENT** – Dr. Jim Brown on the following topics: All Board members are invited to attend a meeting at the High School next Thursday at 5:00 P.M. regarding Common Core. SBCEO will hold an informational parent meeting addressing bullying and cyber bulling. Dr. Brown attended the Santa Ynez Chamber of Commerce mixer with approximately 35-40 business members and merchants. This contact provides good business awareness and interests. He visited the Hawthorne School District with Ernesto Flores of Caldwell, Flores and Winters. They observed the School Academies projects in order to determine the best route which

would connect with our neighbors. In particular connecting school facilities and school reform. Everyone enjoyed the holiday program festivities. The valley districts are working toward having one common early release day for the 2014/2015 academic calendar year. Spring break will no longer be tied to the Easter holiday.

### III INFORMATION/DISCUSSION

#### (A) RE: DISTRICT FACILITIES PLAN

Superintendent Jim Brown and District Architect, Don Hertel, reported information and discussed with the Board the progress of District facilities plans. The primary active project has been held up due to the installation of a water meter. The Santa Barbara County and the School District will work jointly on the paving of Cedar Street.

### IV ACTION

#### (A) RE: CONSENT AGENDA

It is recommended that the Board consider approving a number of Agenda items as a Consent list. Consent items are considered routine in nature and can be enacted in one motion without further discussion. The Board may approve the Agenda as is or pull items from the Consent Agenda for discussion and/or action.

Motion for approval of Consent Agenda.

MOTION: Trustee Sandoval SECOND: Trustee Goldsmith VOTE: 4-0

#### (a) RE: APPROVAL OF MINUTES (Attachment A)

Approval of Minutes: Regular Board Meeting of December 10, 2013.

#### (b) RE: APPROVAL OF WARRANTS (Attachment B)

Accounts payable for educational supplies, custodial and maintenance supplies, utilities, repairs, etc. Detailed warrant listings are in the packet.

Warrants #1808317 through #1808337 (11/22/13)

Warrants #1810149 through #1810175 (12/06/13)

Warrants #1812533 through #1812586 (12/20/13)

#### (c) RE: APPROVAL OF QUARTERLY REPORT – WILLIAMS ACT (Attachment C)

This action complies with the Williams Act and approves the attached document to indicate that no complaints or violations have been filed.

#### (d) RE: APPROVAL OF CERTIFICATED ADMINISTRATOR SALARY SCHEDULE FOR 2013/14 and 2014/15 (Attachment D)

The Board's approval will adopt the Superintendent salary schedules and health and welfare plans for 2013/2014 and 2014/15.

(e) RE: **APPROVAL OF UPDATED SIGNATURE FORMS** (Attachment E)

The district annually updates the authorized signature forms and informational sheets on file with SBCEO School Business Advisory Services. This department uses the attached forms to verify information and validate signatures on the various documents they audit and release from their office.

**\*\*\*END OF CONSENT AGENDA\*\*\***

(B) RE: **APPROVAL OF ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2013** (Attachment F)

Pursuant to Education Code §41020, a review of the annual audit and any exceptions, and description of corrections or plans to correct any exceptions, must be held before January 31 of every year. The business manager reported on the findings to the Board. Charter School had no findings.

Motion for approval of the Annual Financial Report for the year ended June 30, 2013.

MOTION: Vice President Avila SECOND: Trustee Goldsmith VOTE: 4-0

(C) RE: **APPROVAL OF RESOLUTION #13/14-04 – ANNUAL ACCOUNTING OF DEVELOPMENT FEES FOR FISCAL YEAR 2012/2013** (Attachment G)

Government Codes §§66001 and 66006 require school districts collecting statutory school facilities fees to make an annual accounting of those fees available to the public by December 19, 2013. The governing board is to review that annual accounting at their next regular meeting at least 15 days after the accounting was made available to the public.

Motion for approval of Resolution #13/14-04.

MOTION: Trustee Goldsmith SECOND: Trustee Sandoval VOTE: 4-0  
President Carrillo-Walker called for a roll call vote. The vote was unanimous.

(D) RE: **APPROVAL OF RESOLUTION #13/14-05 – DELEGATION OF BOARD POWERS/DUTIES – AUTHORIZATION FOR CASH AND BUDGET TRANSFERS** (Attachment H)

Under the provision of Education Code 35161, this resolution is necessary for district business services with SBCEO School Business Advisory Services.

Motion for approval of Resolution #13/14-05.

MOTION: Trustee Sandoval SECOND: Vice President Avila VOTE: 4-0  
President Carrillo-Walker called for a roll call vote. The vote was unanimous.

V **COMMENTS**

- (a) RE: **PUBLIC** – No comment heard.
- (b) RE: **STAFF** – Lorna Glenn read a letter into the record.
- (c) RE: **BOARD** – President Carrillo-Walker made several meeting announcements.

VI **FUTURE AGENDA ITEMS**

- (a) RE: **REGULAR BOARD MEETING** - Tuesday, February 11, 2014, 6:00 P.M., College School, Multipurpose Room.
- (b) RE: **REGULAR BOARD MEETING** - Tuesday, March 11, 2014, 4:00 P.M. (Closed Session) and 4:30 p.m. (Regular Session), College School, Multipurpose Room.
- (c) **BOARD RETREAT** – Tuesday, March 11, 2014, immediately following the Regular Board Meeting (anticipated start time is 5:30 P.M.)

VII **ADJOURNMENT** – The meeting was adjourned at 7:25 P.M.

MOTION: Trustee Goldsmith    SECOND: Trustee Sandoval    VOTE: 4-0

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**Board Clerk or Secretary**

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**Date**