

**MINUTES
COLLEGE SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

A regular meeting of the College School District's Board of Trustees was held at the **College School Multipurpose Building**, 3525 Pine Street, Santa Ynez, California on **Tuesday, July 9, 2013, at 5:00 P.M. (Closed Session); 6:00 P.M. (Open Session)**

I OPENING CEREMONY

- (a) RE: **CALL TO ORDER** – President Carrillo-Walker called the meeting to order at 6:05 P.M.
- (b) RE: **ESTABLISH QUORUM** – A quorum of the Board was established with Trustee Sobell and Trustee Sandoval absent.

II CLOSED SESSION - District Office, 3525 Pine Street (5:00 p.m.)

Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the District Office to discuss the following closed session items:

- (a) RE: **SUPERINTENDENT EVALUATION**

I CONTINUATION OF OPEN SESSION – College School, Multipurpose Building, 3525 Pine Street (6:00 p.m.)

Should closed session conclude prior to the continuation of open session, the Board will be in recess.

- (c) RE: **PLEDGE OF ALLEGIANCE-** Trustee Goldsmith led the Pledge of Allegiance
- (d) RE: **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action taken.
- (e) RE: **SETTING OF THE AGENDA** – President Carrillo-Walker did not announce any changes in the order of business.

III REPORTS

- (a) RE: **C.T.A.** – Toni Roberts/Officers – No report heard.
- (b) RE: **STUDENT COUNCIL** – Annette Shimamura – No report heard.
- (c) RE: **PRINCIPAL** – Maurene Donner reported on the following topics: The conclusion of a two and a half week Summer School program with 37 students in

attendance. The main focus was reading and writing with a strong ELD emphasis. Staff has been preparing classrooms for the opening of the new school year. Mrs. Donner answered specific questions regarding Summer School Curriculum from President Carrillo-Walker. Mrs. Donner has also been busy preparing for new curriculum.

(d) RE: **SUPERINTENDENT** – Dr. Jim Brown reported on the following topics: school summer projects including in house staff cleaning of school facilities including resurfacing of the gym floor. A new air conditioner has been installed in the Network Operations Center (NOC) which will provide the accurate temperature to maintain computer equipment. A steam cleaner was purchased which will allow staff to clean room rather than using an outside vendor.

IV **INFORMATION/DISCUSSION**

(a) RE: **DISTRICT FACILITIES PLAN**

Superintendent Jim Brown and Westburg+White Architects Representative, Don Hertel, reported information and discussed with the Board the progress of the District facilities projects. Dr. Brown introduced Vice President, Greg Frick, of A.J. Diani Construction who was presented as submitting the lowest bid for the development of play fields. Mr. Frick and Don Hertel reported on various aspects of the plan and answered concerns and questions from the Board.

V **ACTION**

(A) **CONSENT AGENDA**

It is recommended that the Board consider approving a number of Agenda items as a Consent list. Consent items are considered routine in nature and can be enacted in one motion without further discussion. The Board may approve the Agenda as is or pull items from the Consent Agenda for discussion and/or action.

Motion for approval of Consent Agenda.

MOTION: Vice President/Clerk Avila SECOND: Trustee Goldsmith VOTE: 3-0

(a) RE: **APPROVAL OF MINUTES** (Attachment A)

Approval of Minutes: Regular Board Meeting of June 24, 2013.

(b) RE: **APPROVAL OF WARRANTS** (Attachment B)

Accounts payable for educational supplies, custodial and maintenance supplies, utilities, repairs, etc. Detailed warrant listings are in the packet.

Warrants #1785710 through #1785743 (06/14/13)

Warrants #1787827 through #1787851 (06/21/13)

(c) RE: **APPROVAL OF QUARTERLY REPORT – WILLIAMS ACT**
(Attachment C)

This action complies with the Williams Act and approves the attached document to indicate that no complaints or violations have been filed.

****END OF CONSENT AGENDA****

(B) RE: **APPROVAL OF EMPLOYMENT OF SUPERINTENDENT NOMINEE AS CLASSIFIED PERSONNEL**

The Board will consider approval of the Superintendent Nominee as classified personnel as follows: School Secretary.

Dr. Brown introduced Mariana Murillo to the Board with highest regard. If approved by the Board Mariana is prepared to begin August 12. She is a former Bobcat graduate. Mariana addressed the Board, thanked them and asked for consideration.

Motion to approve employment of classified personnel.

MOTION: Trustee Goldsmith SECOND: Vice President/Clerk Avila VOTE: 3-0

(C) RE: **AUTHORIZATION TO PROCEED WITH CONTRACT WITH LOWEST SUITABLE BIDDER FOR THE DEVELOPMENT OF PLAY FIELDS** (Attachment D)

This action authorizes the District Architect and Superintendent to proceed with this process along with the signature of all related and necessary documents according to the attached schedule.

Motion for approval and authorization to proceed with contractor for the development of playfields.

Dr. Brown asked the Board for consideration to authorize the contact with A.J. Diani for the development of play fields.

MOTION: Trustee Goldsmith SECOND: Vice President/Clerk Avila VOTE: 3-0

VI **COMMENTS**

(a) RE: **PUBLIC** – No comments heard.

(b) RE: **STAFF** – No comments heard.

(c) RE: **BOARD** – No comments heard.

VII **FUTURE AGENDA ITEMS**

(a) **AUGUST REGULAR BOARD MEETING** - Tuesday, August 20, 2013 at 6:00 p.m. (Regular Session) in College School Multipurpose Building.

VIII **ADJOURNMENT** – Meeting was adjourned at 6:35 P.M.

MOTION: President Carrillo-Walker SECOND: Trustee Goldsmith VOTE: 3-0

ATTEST:

DATE:

Board Clerk or Secretary