

**MINUTES
COLLEGE SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

A regular meeting of the College School District's Board of Trustees was held at **Santa Ynez School Room 4** 3525 Pine Street, Santa Ynez, California on **Tuesday, January 9, 2018, at 5:00 p.m. (Closed Session); 6:00 p.m. (Regular Session).**

I OPENING CEREMONY

- (a) **RE: CALL TO ORDER** – President Goldsmith called the meeting to order at 6:00 PM
- (b) **RE: ESTABLISH QUORUM** – A quorum of the Board was established with Vice President/Clerk Sandoval absent.

II CLOSED SESSION

Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the District Office to discuss the following closed session items:

- (a) **RE: CONFERENCE WITH LABOR NEGOTIATOR**

I CONTINUATION OF OPEN SESSION

Should closed session conclude prior to the continuation of open session, the Board will be in recess.

- (c) **RE: PLEDGE OF ALLEGIANCE** – President Goldsmith led the Pledge of Allegiance.
- (d) **RE: REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken.
- (e) **RE: ANNUAL GOVERNING BOARD ORGANIZATIONAL MEETING**
 - 1. Election of President (Currently Trustee Goldsmith)
 - 2. Election of Vice President/Clerk (Currently Trustee Sandoval)
 - 3. Appointment of Representative to County Committee on School District Organization (Currently Trustee Carrillo-Walker)
 - 4. Appointment of alternate Representative to County Committee on School District Organization (Currently Trustee Sandoval)
 - 5. Appointment of Secretary to the Board of Trustees (Currently Superintendent Brown)

6. Establish Regular Board of Trustees meeting date, time, and location. (Currently second Tuesday: 5:00 p.m. Closed Session, at the Santa Ynez Elementary School, Room 4; 6:00 p.m. Open Session, at Santa Ynez Elementary School, Room 4)

Motion to approve all six items presented on the slate. All positions to remain the same for the upcoming year.

MOTION: Trustee Carrillo-Walker SECOND: Trustee Avila
VOTE: 4-0

(f) RE: SETTING OF THE AGENDA

The President did not announce any changes in the order of business.

III REPORTS

(a) **RE: PRINCIPAL-** Maurene Donner reported on the following topics: Annual Holiday Program in January, Book Fair, Trimester awards and Honor Roll. We received a \$25,000 grant to be used for the Multi-tiered systems of support (MTSS) and Restorative Justice Program. Distributed a copy of the Dashboard and gave a brief presentation.

(b) **RE: C.T.A.** - Jennifer Elliott no report heard.

(c) **RE: STUDENT COUNCIL-** Annette Shimamura no report heard.

(d) **RE: SUPERINTENDENT** - Dr. Jim Brown introduced Scott Cory, Superintendent of Santa Ynez Valley High School District. He gave a Measure K presentation. Mark Palmerston gave his verbal, quarterly report to the Board. He discussed Curriculum and Instruction, State Mandated Assessments, Student Outreach and Admission/Enrollment.

IV ACTION

(A) RE: CONSENT AGENDA

It is recommended that the Board consider approving a number of Agenda items as a Consent list. Consent items are considered routine in nature and can be enacted in one motion without further discussion. The Board may approve the Agenda as is or pull items from the Consent Agenda for discussion and/or action.

Motion for approval of Consent Agenda.

MOTION: Trustee Carrillo-Walker SECOND: Trustee Litle VOTE:4-0

(a) RE: APPROVAL OF MINUTES (Attachment A)

Approval of Minutes: Regular Board Meeting of November 14, 2017.

(b) **RE: APPROVAL OF WARRANTS** (Attachment B)

Accounts payable for educational supplies, custodial and maintenance supplies, utilities, repairs, etc. Detailed warrant listings are in the packet.

Warrants Dated: November 1 - December 31, 2017.

(c) **RE: APPROVAL OF 6TH GRADE SCIENCE CAMP FOR 2018/19**

This action approves this Field Trip activity for the 2018/19 school year. All appropriate documents and forms will be used in accordance with District policies and practices.

(d) **RE: APPROVAL OF 7-8 GRADE WASHINGTON, DC TRIP FOR 2018/2019**

This action approves this Field Trip activity for the 2019/20 school year. All appropriate documents and forms will be used in accordance with District policies and practices.

(e) **RE: APPROVAL OF QUARTERLY REPORT - WILLIAMS ACT**
(Attachment E)

This action complies with the Williams Act and approves the attached document to indicate that no complaints or violations have been filed.

(f) **RE: APPROVAL OF REVISED BOARD POLICY MANUAL, AS DEVELOPED BY THE CALIFORNIA SCHOOL BOARDS ASSOCIATION BOARD POLICY MANUAL DEVELOPMENT SERVICES** (Attachment F)

BP 0400; BP/AR 0460; BP 0500; BP/AR 1113; BP 3280; BP 3513.4; AR 3515.6; BP 4140/4240/4340; BP/AR 5113.1; AR 5113.11; BP/AR 5113.12; BP/AR 5117; AR 5125.2; BP 5131.6; BP/AR 6020; AR 6112; BP 6153; BP 6170.1; AR 6173.1; BP/AR 6173.2.

The Board has conducted a first reading of these policies and will now consider approval.

(g) **RE: APPROVAL OF OUT-OF-COUNTY FIELD TRIP** (Attachment G)

The Board will consider approval of a field trip to the UCLA Campus and the Staples Center, in Los Angeles on February 5, for Sixth-Eighth Students. The cost for entrance and transportation will be paid by fundraising.

(h) **RE: APPROVAL OF UPDATED SIGNATURE FORMS** (Attachment H)

The district annually updates the authorized signature forms and informational sheets on file with SBCEO School Business Advisory Services. This department uses the attached forms to verify information and validate signatures on the various documents they audit and release from their office.

*****END OF CONSENT AGENDA*****

(B) RE: APPROVAL OF 2017/18 FIRST INTERIM REPORT (Attachment I)

School district governing boards and county superintendents must certify, twice a year, their ability to meet their financial obligations for the remainder of the current fiscal year and two subsequent fiscal years. These certifications, along with the accompanying documents, are the Interim Report.

Motion for approval of 2017/18 First Interim Report.

MOTION: Trustee Avila SECOND: Trustee Carrillo-Walker VOTE: 4-0

(C) RE: APPROVAL OF RESOLUTION #17/18-04 DELEGATION OF THE GOVERNING BOARD POWERS/DUTIES AUTHORITY TO MAKE CASH AND BUDGET TRANSFERS (Attachment J)

By this Resolution the Board authorizes certain staff to make cash and budget transfers on behalf of the district.

Motion for approval of Resolution #17/18-04 Delegation of the Governing Board Powers/Duties with Authority to Make Cash and Budget Transfers in accordance with Education Code 35161.

President Goldsmith called for a Roll Call vote. The vote was unanimous.

MOTION: Trustee Litle SECOND : Trustee Avila VOTE: 4-0

(D) RE: APPROVAL OF RESOLUTION#17/18-05 ANNUAL ACCOUNTING OF DEVELOPMENT FEES FOR FISCAL YEAR 2016/2017 (Attachment K)

Government Codes §§66001 and 66006 require school districts collecting statutory school facilities fees to make an annual accounting of those fees available to the public by December 15, 2017. The governing board is to review that annual accounting at their next regular meeting at least 15 days after the accounting was made available to the public.

Upon consensus of the Board this item was tabled to the next regularly scheduled meeting.

Motion for approval of Resolution #17/18-05.

MOTION: SECOND: VOTE:

(E) RE: APPROVAL OF ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2017 (Attachment L)

Pursuant to Education Code §41020, a review of the annual audit and any exceptions, and description of corrections or plans to correct any exceptions, must be held before January 31 of every year. This action includes the audit report issued

for the Santa Ynez Valley Charter School.

Motion for approval of the Annual Financial Report for the year ended June 30, 2017.

MOTION: Trustee Carrillo-Walker SECOND: Trustee Litle VOTE: 4-0

V **COMMENTS**

- (a) RE: **PUBLIC** – No comments heard.
- (b) RE: **STAFF** – No comments heard.
- (c) RE: **BOARD** – Trustee Carrillo-Walker commented on the CSBA Governor’s candidate forum.

VI **FUTURE AGENDA ITEMS**

- (a) RE: **REGULAR BOARD MEETING** -Tuesday, February 13, 2018, 4:00 p.m., Santa Ynez School, Room 4.
- (b) RE: **BOARD RETREAT-Tuesday**, February 13, 2018, immediately following the Regular Board Meeting (anticipated start time is 6:00 P.M.)
- (c) RE: **REGULAR BOARD MEETING** - Tuesday, March 13, 2018, 5:00 p.m. (Closed Session) and 6:00 p.m. (Regular Session), Santa Ynez School, Room 4.

VII **ADJOURNMENT:** A motion to adjourn was made at 7:59 PM.

MOTION: Trustee Litle SECOND: President Goldsmith VOTE: 4-0

Board Clerk or Secretary

Date

