

**MINUTES
COLLEGE SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

A regular meeting of the College School District's Board of Trustees was held at the **Santa Ynez School, Room 4**, 3325 Pine Street, Santa Ynez, California on **Tuesday, December 11, 2018, at 6:00 P.M.**

I OPENING CEREMONY

(a) RE: **CALL TO ORDER** – President Goldsmith called the meeting to order at 6:05 PM.

(b) RE: **ESTABLISH QUORUM** – Trustee Carrillo-Walker attended via phone conference call and all other members were present.

(c) RE: **PLEDGE OF ALLEGIANCE** – Student body president, Eric Marmolejo, led the pledge of allegiance.

(d) RE: **ANNUAL GOVERNING BOARD ORGANIZATIONAL MEETING**

1. Election of President (Currently Trustee Goldsmith)
2. Election of Vice President/Clerk (Currently Trustee Sandoval)
3. Appointment of Representative to County Committee on School District Organization (Currently Trustee Carrillo-Walker)
4. Appointment of alternate Representative to County Committee on School District Organization (Currently Trustee Sandoval)
5. Appointment of Secretary to the Board of Trustees (Currently Superintendent Donner)
6. Establish Regular Board of Trustees meeting date, time, and location. (Currently second Tuesday: 5:00 p.m. Closed Session, at the Santa Ynez Elementary School, Room 4; 6:00 p.m. Open Session, at Santa Ynez Elementary School, Room 4)

The Board unanimously agreed to all members retaining their current positions. The Regular Board of Trustees meeting time changed from 6:00 PM to 5:30 PM.

(e) RE: **SETTING OF THE AGENDA**

The president did not announce any changes in the order of business.

II **REPORTS**

- (a) RE: **C.T.A./TEACHER REPORT** – Jennifer Elliott was not present. Mrs. Donner called upon Stephanie Lewis to present her overall kindergarten classroom update.
- (b) RE: **STUDENT COUNCIL** – Annette Shimamura was accompanied by her Student Body Officers. They spoke about events and activities which are planned for the new year.
- (c) RE: **C.B.O.** – Gary Pickavet briefly addressed the District’s budget.
- (d) RE: **M.O.T.** – Casey Cypert updated the Board of Trustees on the water issues affecting the District. He also addressed the Proposition 39 Energy status.
- (e) RE: **SUPERINTENDENT/PRINCIPAL** – Maurene Donner addressed the following topics: California School Boards Association conference held in San Francisco and the Wellness meeting. The on-line Dashboard, MTSS staff met and implemented the Check- in/Check-out process, the \$20,000 grant for kitchen equipment and the Holiday program scheduled for Thursday, December 20th at 6:30 in the school gym. All are invited.

III **ACTION**

(A) RE: **CONSENT AGENDA**

It is recommended that the Board consider approving a number of Agenda items as a Consent list. Consent items are considered routine in nature and can be enacted in one motion without further discussion. The Board may approve the Agenda as is or pull items from the Consent Agenda for discussion and/or action.

Motion for approval of Consent Agenda.

MOTION: Trustee Sandoval SECOND: Trustee Carrillo-Walker VOTE: 5-0

(a) RE: **APPROVAL OF MINUTES** (Attachment A)

Approval of Minutes: Regular Board Meeting of November 13, 2018.

(b) RE: **APPROVAL OF WARRANTS** (Attachment B)

Accounts payable for educational supplies, custodial and maintenance supplies, utilities, repairs, etc. Detailed warrant listings are in the packet.

Warrants Dated: November 1-30, 2018.

(c) RE: **APPROVAL BANK OF AMERICA STATEMENT** (Attachment C)

This action is necessary to comply with the Auditor’s request.

(d) **RE: APPROVAL OF REVISED BOARD POLICY MANUAL, AS DEVELOPED BY THE CALIFORNIA SCHOOL BOARDS ASSOCIATION BOARD POLICY MANUAL DEVELOPMENT SERVICES** (Attachment D)

BP 0420.42; BP 1100; BP 3290; AR 3320; AR 3460; BP 4114; BP/AR 5141.6; BP/AR 5144.1; BP/AR 5148.3; BP 6142.3; BP/AR 6145.2; BP/AR 6152.1; BP 6170.1; BP/AR 6178; BP 6190; BB 9110

The Board has conducted a first reading of these policies and will now consider approval.

(e) **RE: APPROVAL OF UPDATED SIGNATURE FORMS** (Attachment E)

The district annually updates the authorized signature forms and informational sheets on file with SBCEO School Business Advisory Services. This department uses the attached forms to verify information and validate signatures on the various documents they audit and release from their office.

(f) **RE: ACCEPTANCE OF DONATIONS**

This action formally accepts a \$500 check donation from Michele Marie Ausserbauer Burford for the Music program. The Board appreciates this donation and an appropriate letter to thank this donor's contribution will follow the Board's action.

*****END OF CONSENT AGENDA*****

(B) **RE: APPROVAL OF 2018/19 FIRST INTERIM REPORT** (Attachment F)

School district governing boards and county superintendents must certify, twice a year, their ability to meet their financial obligations for the remainder of the current fiscal year and two subsequent fiscal years. These certifications, along with the accompanying documents, are the Interim Report.

Motion for approval of 2018/19 First Interim Report.

MOTION: Trustee Avila SECOND: Trustee Litle VOTE: 5-0

(C) **RE: APPROVAL OF RESOLUTION #18/19-05 DELEGATION OF THE GOVERNING BOARD POWERS/DUTIES AUTHORITY TO MAKE CASH AND BUDGET TRANSFERS** (Attachment G)

By this Resolution the Board authorizes certain staff to make cash and budget transfers on behalf of the district.

Motion for approval of Resolution #18/19-05 Delegation of the Governing Board Powers/Duties with Authority to Make Cash and Budget Transfers in accordance with Education Code 35161.

President Goldsmith called for a roll call vote. The vote was unanimous.

MOTION: Trustee Sandoval SECOND: Trustee Avila VOTE: 5-0

IV COMMENTS

- (a) RE: **PUBLIC** – No comments were heard.
- (b) RE: **STAFF** – Mrs. Shimamura commented on Mrs. Donner’s performance and reported that she is doing an awesome job as the new Superintendent/Principal and things are running smoothly. Mrs. Donner reported that Annette Shimamura is the Teacher in Charge (TIC) and she is doing a great job.
- (c) RE: **BOARD** – Trustee Carrillo-Walker commented on the results of the College School District’s Dashboard. Many improvements have been gained. Trustee Sandoval is hopeful for more school wide media coverage, especially as it relates to the Dashboard.

V FUTURE AGENDA ITEMS

- (a) **JANUARY BOARD MEETING** – Tuesday, January 8, 2019, 5:00 p.m. (Closed Session), 6:00 p.m. (Regular Session), Santa Ynez School, Room 4, 3325 Pine Street, Santa Ynez.
- (b) **FEBRUARY BOARD MEETING** – Tuesday, February 12, 2019, 5:00 p.m., Santa Ynez School, Room 4, 3325 Pine Street, Santa Ynez.
- (c) **BOARD RETREAT** – Tuesday, February 12, 2019, immediately following the Regular Board Meeting (anticipated start time is 6:00 P.M.)

VI ADJOURNMENT

A motion was made to adjourn the meeting at 7:38 PM.

MOTION: Trustee Litle SECOND: Trustee Sandoval VOTE: 5-0

Board Clerk or Secretary

Date