

**MINUTES
COLLEGE SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

A regular meeting of the College School District's Board of Trustees was held at the **Santa Ynez School, Room 4, 3325 Pine Street, Santa Ynez, California on Friday, December 13, 2019, at 4:00 P.M.**

I OPENING CEREMONY

(a) RE: **CALL TO ORDER** - President Goldsmith called the meeting to order at 4:04 p.m.

(b) RE: **ESTABLISH QUORUM** - A quorum of the Board was established.

(c) RE: **PLEDGE OF ALLEGIANCE** - President Goldsmith led the Pledge of Allegiance.

(d) RE: **ANNUAL GOVERNING BOARD ORGANIZATIONAL MEETING**

1. Election of President (Currently Trustee Goldsmith)

2. Election of Vice President/Clerk (Currently Trustee)

Kathleen Jackson was nominated for Vice President/Clerk by President Goldsmith

3. Appointment of Representative to County Committee on School District Organization (Currently Trustee Carrillo-Walker)

4. Appointment of alternate Representative to County Committee on School District Organization (Currently Trustee)

Salvador Avila was nominated as alternate Representative to County Committee on School District Organization by President Goldsmith

5. Appointment of Secretary to the Board of Trustees (Currently Superintendent Donner)

6. Establish Regular Board of Trustees meeting date, time, and location. (Currently second Tuesday: 5:00 p.m. Closed Session, at the Santa Ynez Elementary School, Room 4; 5:30 p.m. Open Session, at Santa Ynez Elementary School, Room 4)

The Board was in unanimous agreement to continue with the current schedule.

A motion was made to approve the new slate of representatives and Board meeting schedule.

MOTION: Trustee Carrillo-Walker

SECOND: Trustee Litle

Vote 5 - 0

(e) RE: **SETTING OF THE AGENDA**

President Goldsmith did not announce any changes in the order of business.

II REPORTS

(a) RE: **C.T.A./TEACHER REPORT** – Jennifer Elliott - No report heard.

(b) RE: **STUDENT COUNCIL** – Annette Shimamura is hoping to introduce student council members at the next board meeting. They will be MC's at the Winter Show on December 19th. All

students are excited about a new slushie flavor. Pennies for patients starts in the beginning of the year. ASB is planning new activities including reading and watching a movie to promote more student involvement.

- (c) RE: **C.B.O** – Gary Pickavet - No report heard.
- (d) RE: **M.O.T.** – Casey Cypert reported work completed during the break included replacing carpet in classrooms, working on gym’s floor, and maintaining overhead projectors for the classrooms.
- (e) RE: **SUPERINTENDENT/PRINCIPAL** – Maurene Donner reported on the following topics: State Garden grant presenter came and awarded \$1,200 that will be used towards the school garden. The school’s Bubble Run raised \$2,900 which will help to purchase new equipment and 6 foot basketball hoops. It was fun to see all the families come and participate in Lunch on the Lawn. On November 15th, the 6th - 8th grade students gave a fabulous performance at the play. The Winter Concert will take place on Thursday, July 19th at 6:30 p.m. The staff has submitted an application for the CA Distinguished School Award and are waiting to hear if the school has been approved. Receiving the award will be a real honor and accomplishment for our students. The challenge for small districts is that dashboard numbers such as suspension rate and chronic absenteeism can be skewed by a few students. Math dashboard numbers dipped but we are currently looking into new math programs to implement and get our Math scores back up.

III INFORMATION/DISCUSSION

- (a) RE: **APPROVAL OF REVISED BOARD POLICY MANUAL, AS DEVELOPED BY THE CALIFORNIA SCHOOL BOARDS ASSOCIATION BOARD POLICY MANUAL DEVELOPMENT SERVICES: (Attachment J)**

BP/AR 0460, BP 0520, BP0520.1, BP 1431, BP/AR 3515, BP/AR 4116, AR 4117.6, BP 4119/4219.22/4319.22, BP 4216, BP/AR 4218, BP 5131, BP 5131.8, BP 5132, AR 5141.26, BP/AR 5142, BP/AR 7140, BB 9323

The Board will conduct a first reading of these policies prior to approval.

IV ACTION

- (A) RE: **CONSENT AGENDA**

It is recommended that the Board consider approving a number of Agenda items as a Consent list. Consent items are considered routine in nature and can be enacted in one motion without further discussion. The Board may approve the Agenda as is or pull items from the Consent Agenda for discussion and/or action.

Motion for approval of Consent Agenda.

MOTION: Trustee Carrillo-Walkcr

SECOND: Trustee Avila

VOTE: 5 - 0

- (a) RE: **APPROVAL OF MINUTES (Attachment A)**

Approval of Minutes: Regular Board Meeting of November 12, 2019.

(b) RE: **APPROVAL OF WARRANTS** (Attachment B)

Accounts payable for educational supplies, custodial and maintenance supplies, utilities, repairs, etc. Detailed warrant listings are in the packet.

Warrants Dated: November 1-30, 2019.

(c) RE: **APPROVAL BANK OF AMERICA STATEMENT** (Attachment C)

This action is necessary to comply with the Auditor's request.

(d) RE: **APPROVAL OF REVISED BOARD POLICY MANUAL, AS DEVELOPED BY THE CALIFORNIA SCHOOL BOARDS ASSOCIATION BOARD POLICY MANUAL DEVELOPMENT SERVICES** (Attachment D)

BP1112; AR 3320; BP/AR 3551; AR 4117.7/4317.7; BP 4119.24/4219.24/4319.24; BP/AR 4218; BP/AR 4218.1; BP 5123; BP/AR 5136; BP/AR 6142.2; AR 6145.2; BP/AR 6145.6; BP/AR 6174; BP 6179; BB/E 9321; BB 9321.1

The Board has conducted a first reading of these policies and will now consider approval. - Will vote if implement these policies next month.

(e) RE: **APPROVAL OF UPDATED SIGNATURE FORMS** (Attachment E)

The district annually updates the authorized signature forms and informational sheets on file with SBCEO School Business Advisory Services. This department uses the attached forms to verify information and validate signatures on the various documents they audit and release from their office.

(f) RE: **APPROVAL OF SYVSEC COOPERATIVE AGREEMENT AND PROCEDURAL HANDBOOK** (Attachment F)

This action approves the attached Cooperative Agreement and Procedural Handbook with the Santa Ynez Valley Special Education Consortium.

Cost decreased \$32 K this year.

(g) RE: **APPROVAL OF SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE CONTRACT** (Attachment G)

The Board will consider approval of a contract for Family Resource Center Operations Services and Responsibilities for the 2019/20 school year.

*****END OF CONSENT AGENDA*****

(B) RE: **APPROVAL OF RESOLUTION #19/20-03 DELEGATION OF THE GOVERNING BOARD POWERS/DUTIES AUTHORITY TO MAKE CASH AND BUDGET TRANSFERS** (Attachment H)

By this Resolution the Board authorizes certain staff to make cash and budget transfers on behalf of the district.

Motion for approval of Resolution #19/20-03 Delegation of the Governing Board Powers/Duties with Authority to Make Cash and Budget Transfers in accordance with Education Code 35161.

President Goldsmith called for a Roll Call vote. The vote was unanimous.

MOTION: Trustee Litle

SECOND: Trustee Carrillo-Walker

VOTE: 5 - 0

(C) RE: APPROVAL OF 2019/20 FIRST INTERIM REPORT (Attachment I)

School district governing boards and county superintendents must certify, twice a year, their ability to meet their financial obligations for the remainder of the current fiscal year and two subsequent fiscal years. These certifications, along with the accompanying documents, are the Interim Report.

Motion for approval of 2019/20 First Interim Report.

MOTION: Trustee Carrillo-Walker

SECOND: Trustee Litle

VOTE: 5 - 0

V COMMENTS

(a) RE: **PUBLIC** - No comments heard

(b) RE: **STAFF** - Mrs. Donner reported that a few agencies have approached her about going for a bond in 2020.

(c) RE: **BOARD** - Trustee Carrillo-Walker reported that the CSBA Conference in San Diego was really good with a lot of great keynote speakers! One particular speaker talked about the future of technology and its impact in the medical field. Mrs. Carrillo-Walker expressed that there will be many changes that are going to impact the school districts as the schools will have to comply.

VI FUTURE AGENDA ITEMS

(a) **JANUARY BOARD MEETING** – Tuesday, January 14, 2020, 5:00 p.m. (Closed Session), 5:30 p.m. (Regular Session), Santa Ynez School, Room 4, 3325 Pine Street, Santa Ynez.

VII ADJOURNMENT

A motion was made to adjourn the meeting at 5:30 pm

MOTION: Trustee Litle

SECOND: Trustee Avila

VOTE: 5-0



1/14/2020

Board Clerk or Secretary

Date